



February 22, 2023

Dear Prospective Camp Meeting Exhibitor:

Michigan Seventh-day Adventist Camp Meeting will soon be here. It will be held June 9-17, 2023 at Great Lakes Adventist Academy. Our guest speakers will include **Tim Rumsey, Dwain Esmond, Shawn Boonstra, Stephen Bohr, and Randy Skeete.**

Now is the time to make reservations for the exhibit tent. We have 42 booth spaces (this may be subject to change due to safety practices), with some departments requiring multiple booths. Please indicate your wishes on the enclosed reservation form and return it with your payment to the Michigan Conference. Exhibit booth spaces will be assigned on a first-come, first-served basis upon the acceptance of the application and your payment is confirmed and you are notified. Please provide us with a contact number (cell phone) in case a need arises to contact you at camp meeting.

Housing for camp meeting is very limited; therefore, it is vital for exhibitors to also arrange for their own personal accommodations. These accommodations are not automatically made nor guaranteed because of your application as an exhibitor.

Online registration is **March 1–15, 2023**. Accommodations are handled by Stephanie Howard and you will need to apply at www.misda.org, click on “Camp Meeting,” and go to application. If additional people will be involved in your exhibit, it is their responsibility to make personal lodging arrangements. The Lansing and Grand Rapids airports are about 1 hour away.

If you need to cancel the booth space, the deadline for a full refund is **May 15, 2023**.

I will be available at camp meeting to assist you. If you have any questions, be sure to call. My direct number is (517) 316-1572. The **main camp meeting number is (517) 316-1511**.

Sincerely,

/s/ Brendan Mattson

Brendan Mattson
Exhibit Tent Coordinator
Cell # 269-838-6950

CAMP MEETING 2023 EXHIBITOR INFORMATION

Confirmation: You will be notified as soon as possible that your application for a booth in the exhibit tent has been accepted. Complete the accompanying reservation form and return it to me (Brendan Mattson) at the Michigan Conference. If you need to cancel your reservation please notify me at (517) 316-1572 before May 15, 2023.

Exhibitor Fee: The exhibit space fee is \$190.00 for the duration of camp meeting. It is payable by check, credit card, or money order to: Michigan Conference of Seventh-day Adventists, Attn: Brendan Mattson, PO Box 24187, Lansing, MI 48909. The deadline for payment is May 15, 2023. Booth space may be reassigned if no payment is received by that date. The fee for Michigan Conference departments will be charged to their account.

Booth Location and Assignments: The Conference Administrative Committee and Camp Meeting Coordinating Committee have directed that all displays/exhibits will be in the exhibition tent located west of the fitness center. No exhibits will be allowed in the fitness center, administration building, dormitories, cafeteria, elementary school, or the church. The Camp Meeting Coordinating Committee will assign the booth location in the exhibit tent.

Booth Size: Exhibit booth will be approximately nine feet wide and eight feet deep, surrounded by pipe and drape partitions. Standard furnishings will consist of one 8' folding table, two folding chairs and one duplex electrical receptacle. Nothing is to be fastened to the table (e.g. tape, pins). Exhibit design should not obstruct the view of neighboring exhibits. It must comply with normal fire, safety and health requirements.

Set Up and Take Down: Booth setup will occur Friday, June 9, between 10:00am and 3:00pm when the Grand Opening of the Exhibit Tent takes place. If your booth is not set up by Sunday, June 11, the space will be considered available to a new organization with no refund to the previous one. Each exhibitor is expected to maintain and oversee the display for the duration of camp meeting. Exhibits need to be taken down after sundown by 11pm Saturday, June 26.

Security: Each exhibitor is responsible for his/her exhibit. The tent will be closed during "off hours" and at night. There is no specific security watch at the exhibit tent.

Hours for Exhibits:

1 st Friday and Sabbath	3:00pm – 6:30pm & After the evening meeting – 9:45pm
Sunday and Weekdays	1:30pm – 3:30 & 4:30 – 6:30pm & After the evening meeting – 9:45pm
2 nd Sabbath	3:00pm – 6:30pm (TEARDOWN - 9:30p.m. to 11p.m.)

Exhibit Purpose/Focus: Exhibits are to be ministry focused. The exhibit provides the opportunity to tell your ministry story to camp meeting attendees and to recruit participants for service. Conference department exhibits that, as a routine part of their ministry, assist members in the ordering of supplies may make that activity a part of their exhibit if desired. It is expected that all exhibit activities and displays will be appropriate for Sabbath observance during the Sabbath hours.

Cleanliness and Decorum: Great care should be taken to contribute to the overall sense of a neat and clean exhibit tent. A dumpster for empty boxes, etc., is placed behind the exhibit tent. Please avoid handouts including items with small wrappers such as candy and gum that may contribute to littering on the general campus. Thanks for your cooperation! Enjoy your camp meeting experience!

Material Shipping Instructions: Handouts and any materials can be shipped to Great Lakes Adventist Academy, 7477 Academy Road, Cedar Lake MI 48812. **PLEASE** include Ministry's name and Exhibit Tent on the label to insure proper delivery. Their phone is – 989-427-5181. Materials may be claimed at the administration building or may have already been delivered to the Exhibit Tent.

**2023 Michigan Conference Camp Meeting
Great Lakes Adventist Academy
June 9-17, 2023
Exhibit Booth Application
---Please Print---**

Ministry Name/Department: _____ Date _____

Ministry Address: _____ Phone _____

Contact Person: _____ Phone _____

Address: _____ E - Mail _____
_____ Fax _____

Exhibit space for the duration of camp meeting \$190

METHOD OF PAYMENT Check # _____ Money Order _____
VISA ___ MasterCard _____ Discover _____

_____ / _____ / _____

Expiration Date _____ / _____ Signature _____

Exhibitor's commitment:

1. I/We understand that the booth space rented is not to be sublet or shared by another person or entity, unless arranged in advance.
2. I/We affirm that my/our booth is ministry focused and information in nature and will not include commercial activities.
3. I/We have read and understand the Exhibitor Information Sheet enclosed.

Signed: _____ Date: _____

For information: Phone 517-316-1572 or E-mail bmattson@misda.org

Make any checks payable to Michigan Conference of SDA

Mail Form and Check to:

or

Fax Form to:

**Brendan Mattson
PO Box 24187
Lansing, MI 48909**

517-316-1501

DO NOT EMAIL THIS FORM WITH CREDIT CARD INFORMATION!